

**BY-LAWS of  
Mathematics Educators Exploring  
Computer Algebra Systems, Inc.  
(MEECAS)**

***ARTICLE I – Name***

This organization shall be called Mathematics Educators Exploring Computer Algebra Systems, Inc., hereinafter referred to as MEECAS. The organization is incorporated under the general Not For Profit Corporation of the State of Illinois.

***ARTICLE II – Purpose***

The purposes of MEECAS shall be to encourage active interest in the use of computer algebra systems and related technology in schools, to improve learning of mathematics, to influence curriculum, assessment, and pedagogy, to promote teacher development and experimentation with computer algebra systems, to support research in computer algebra systems in education, and to provide opportunities for exchange of ideas about teaching and learning with computer algebra systems.

***ARTICLE III – Membership***

**Section 1. Eligibility**

Any person who subscribes to the purposes of MEECAS shall be eligible for membership in MEECAS.

**Section 2. Dues**

The amount of dues for members of MEECAS shall be set by the Governing Board of MEECAS.

***ARTICLE IV – Meetings***

MEECAS shall hold at least one meeting each year for purposes of conducting business. This meeting will be at a date and place to be determined by the Governing Board. Advanced notification of this meeting shall be given in an official publication of MEECAS or through electronic communication with members.

## ***ARTICLE V – Governing Board***

### **Section 1. Membership**

The Governing Board shall have six (6) voting members. These will include the President, Secretary, Treasurer, and three (3) Board Members.

### **Section 2. Offices**

The officers of MEECAS shall be the President, Secretary, and Treasurer and Board Members. The positions of President and Board Member must be filled by election by members. The President shall appoint Secretary and Treasurer.

### **Section 3. Eligibility**

Regular members shall be eligible to be nominees for the offices of President and Board Member. No member of MEECAS may hold more than one office concurrently.

### **Section 4. Election and Tenure of Office**

#### **a. Annual Election**

The annual election shall be made by ballot at the annual business meeting of MEECAS.

#### **b. Board Members**

Board Members shall be elected by the members of MEECAS by a plurality of votes cast in the annual election. Board members shall serve for three (3) years. One Board Member position shall be filled by election each year.

#### **c. President**

The President shall be elected by the members of MEECAS by a plurality of votes cast in the annual election. The President shall have tenure of two years. The President shall be elected in even-numbered years.

#### **d. Secretary**

The President shall appoint a Secretary, who will serve concurrently with the President.

#### **e. Treasurer**

The President shall appoint a Treasurer, who will serve during the fiscal year. The appointment must be approved by a majority of the Governing Board. The tenure of the Treasurer is two years.

#### **f. Vacancies**

Vacancies in the positions of Secretary, Treasurer, or Board Member shall be filled by appointment by the President, with approval of the Governing Board. Vacancy in the position of President shall be filled by election by a majority of the remaining members

of the Governing Board. Members chosen to fill vacancies shall serve for the remainder of the unexpired term and be eligible for succession.

## **Section 5. Duties**

### **a. Governing Board**

The Governing Board shall have general supervision of the activities of MEECAS, shall authorize the expenditure or investment of funds, shall set the dues for members of MEECAS, shall approve the program for the Annual Business Meeting, and shall fill vacancies which may arise on the Governing Board. The Board may bond the Treasurer to an amount equal to the anticipated funds for the fiscal year.

### **b. President**

The President shall preside at all general meetings of MEECAS, shall be responsible for all external correspondence, shall be an official representative of MEECAS, and shall be an ex-officio member of all committees.

### **c. Secretary**

The Secretary shall record the minutes of Business Meetings and of Meetings of the Governing Board. The Secretary shall supply copies of the minutes to the Governing Board. The Secretary shall publish a summary of the minutes in an official publication of MEECAS or through electronic communication with members.

### **d. Treasurer**

The treasurer shall be responsible for maintaining a record of all members and their addresses, and shall make it available to members of the Governing Board as needed. The Treasurer shall review all dues and other income, shall pay routine bills provided for by the annual budget, shall pay other bills as directed by the Governing Board, shall keep the financial records of MEECAS, and shall deposit all funds of MEECAS in depositories that are insured by the Federal Government. Title to funds shall be the same as the name of this organization. The Treasurer shall submit the financial record for audit at the close of each calendar year.

## **Section 6. Governing Board Meetings**

The Governing Board shall hold at least two (2) meetings each calendar year. These meetings of the Board are open to the membership at large. Special meetings of the Governing Board may be called by the President or at the request of a majority of the Governing Board. Special meetings may be held electronically.

## **Section 7. Quorum**

Four (4) voting members of the Governing Board shall constitute a quorum.

***Article VI– Parliamentary Authority***

The rules contained in Robert’s Rules of Order Revised shall govern MEECAS in all cases to which they are applicable and not inconsistent with these By-Laws.

***Article VII – Dissolution of MEECAS***

If at any time MEECAS shall cease to carry out the purpose as herein stated, all assets and property held by it, whether in trust or otherwise, shall, after payment of all liabilities, be paid over to an organization selected by the Governing Board which has similar purposes and tax status as defined by Section 501(c) (3) of the Internal Revenue Code as now enacted or as it may hereafter be amended, and such assets and property shall be applied exclusively for such charitable, scientific, or educational programs.

***Article VIII – Amendments to By-Laws***

These By-Laws may be amended by a majority of the members voting at any time, provided notice of the proposed amendment shall have been sent by mail or email to every member one month prior to a meeting at which the members shall vote on proposed amendment.

Revised 15 May 2004